

**Tom Williams Elementary School
School Organizational Team Minutes
January 20, 2020
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:01 pm, on January 20, 2020. The meeting was held via Google Meet.

1.0 Welcome & Roll Call

1.1 Approval of Minutes. Motion to approve: Lindsey Casey. Seconded: Meredith Wallace; All team members present: Lindsey Casey, Eloisa Garcia, Leticia Parra, Sonia Romero, Madaline Teeters, Merideth Wallace, Carrie Reasbeck, Jaymi Clemens

2.0 New Items

2.1 NV Reading Week: Nevada Reading Week is approaching and there is currently a team working on how to implement the reading week virtually so that all students can participate. We discussed the theme of this year's reading week as well as possible ideas to suggest to the team.

2.2 Title 1 Budget: Title 1 budget was reviewed with the team and items for possible purchase include MyOn, Accelerated Reader, Ready Teacher Toolbox, as well as out-of-district consultants. It may be possible to pay for extra strategists or teachers depending on what the final Title 1 Budget will look like.

2.3 Strategic Budget: As with Title 1, we are waiting on funding specifics but the strategic budget is projected to be lower than last year's. It is possible we may be losing five teacher positions in total depending on enrollment and class size reduction calculations. Another consideration that we are waiting for more information on is what Zoom will be able to cover going into the next school year. We also discussed support staff, paying for a full-time site-based computer technician, supplies, and service level agreement. One thing that we will need to consider for supply budget is having enough set aside to have PPE purchased for the school.

3.0 Old Items

3.1 School Board/CCSD Updates: On January 14, the school board did approve the decision to send pre-k through 3rd grade students into a hybrid model. Teachers and other staff that service these grade levels will need to report to the school building on February 22. Students will begin March 1 either as part of Cohort A or B to be back on school campus part time, or as C in order to continue distance learning. A plan is still being developed and information will continue to be disseminated as fast as possible for teachers and families. The board also approved small groups in any grade level to come to school for social/emotional/behavioral or academic instruction. This is on a voluntary basis and at the discretion of administration as well. At this time, additional small academic groups are not going to be held on campus because of issues with student equity and disruption to tier 1 instruction during distance education. Small groups for counseling and testing for school psychologists are able to happen as needed.

4.0 General Discussion

4.1 Agenda Planning: Items for future agenda include: Nevada Reading Week update, school board and CCSD updates if there are any, reopening plan debrief, and 5th grade's promotion ceremony

5.0 Information

5.1 Next Meeting: February 17, 2021

6.0 Public Comment Period (2 mins. per speaker maximum allotted)

No comments from the public were presented today

Lindsey Casey motioned to adjourn the meeting and Meredith Wallace seconded.