

**School Organizational Team
Tom Williams Elementary School**

Tom Williams ES
School Organizational Team Minutes
January 17, 2017
3:00 PM

The Tom Williams ES School Organizational Team meeting was called to order at 3:00 PM on January 10, 2017. The meeting was held at Tom Williams ES in portables 7 & 8.

Members present:

Jarod Stucki (CCEA representative)
Nancy Martinez (parent representative)
Maria Gudino (parent representative)
Teri Regan (CCEA representative)
Magdaline Teeters (ESEA representative)
Jennifer French (principal)

Members absent:

Luis Aguilera (parent representative)

Also present:

Katie Pellegrino (assistant principal/minute taker)
Daniel Trofholz (interpreter)

The January 10th training minutes were reviewed and approved.

Agenda Items

1. Introductions
 - a. The team reintroduced themselves.
 - b. It was decided that nameplates with Rep. and the member's last name would be ordered.
2. Meeting procedures
 - a. Parliamentary procedures were reviewed.
 - b. The team decided to use a show of hands as the preferred voting method.
3. School Performance Plan
 - a. The goals and action steps were reviewed and clarification about state regulations about Read by 3 provided.

- i. Subgroup” and “supergroup” were defined.
 - ii. The possibility of retention for current first grade students who were not reading proficiently by the end of third grade was discussed. There was more discussion about whether students individualized education plans.
 - b. Since there will not be 2016-2017 data to enter into the School Performance Plan, the 2017-2018 plan will be written with X% (indicating 2016-2017 data) to Y% (indicating 2017-2018 expectation).
4. Budgets
 - a. The various budgets were explained [general funds, Title I, 1003(a), and Zoom].
5. Roles & Responsibilities
 - a. Jarod Stucki was elected to be the chair.
 - b. Maria Gudino was elected to be the co-chair.
 - c. Nancy Martinez will support parent involvement.
 - d. Jennifer French will ensure that the minutes and agenda are typed and posted.

General Discussion

- Agenda Planning: Items for Future Agendas
 - School budgets
 - School performance plan

Information

- The next Tom Williams ES School Organizational Team meeting will be on Tuesday, January 24, 2017 at 3:00 PM in portables 7 & 8.

Public Comment Period

- There was no public comment.

The meeting was adjourned at 4:15 PM.