

**Tom Williams Elementary
School Organizational Team Minutes
Wednesday, September 22, 2021
3:00 PM**

The Tom Williams School organizational Team meeting was called to order at 3:00 pm, on September 22, 2021, in the School Library.

1.0 Welcome & Roll Call

- 1.1 Members in Attendance:** Lindsey Casey, Carrie Reasbeck, Sonia Romero, Merideth Wallace, Leticia Parra, and Eloisa Garcia.
- 1.2 Members Absent:** Magdaline Teeters
- 1.3 Approval of Minutes.** Minutes were reviewed. Leticia Parra motioned to approve and Eloisa Garcia seconded.

2.0 New Items

- 2.1 Title I Parent Family Engagement Plan input and discussion:** Title I Parent Family Engagement Plan was presented to members. Discussion on components of the plan, including
- 2.2 Strategic and Title I Budget input and discussion:** Strategic Budget and Title I budgets were presented with rationale for purchases. Purchases include: Communities in Schools, Success For All materials, Coaching Consultants, 3 Certified Temporary Tutors(CTTs). Consultants and tutors are funded to close the gaps in instruction. CTTs have not started at this time, due to subbing in classrooms. Additional funds were set aside for professional development subs and prep but-outs. Discussion to add funding to prep buy-outs, after school collaboration and professional development, replacing technology, and a copy machine.
- 2.3 SOT Annual Election:** Licensed and support staff elections are coming up. Parent Election Results were counted. Leticia, Sonya, and Annarella were elected for the 21-22 year.

3.0 Old Items

- 3.1 CIP/SPP:** The CIP and SPP were reviewed. The SOT was provided an opportunity to add input. The plan will be reviewed throughout the year using data to monitor and adjust the plan as necessary.

4.0 General Discussion

- 4.1 Agenda Planning: Items for future agendas:** Update Library, Family Picnic, School Carnival

5.0 Information

- 5.1 Next Meeting:** (Monday) October 18, 2021

6.0 Public Comment Period (2 mins. per speaker maximum allotted)

Kevin Chamorro: Would like to see more participation with parents, would like to brainstorm ideas to increase participation. Interested in Phonics for 3rd-5th graders.

Nancy Cauley: Would like to update the library.

Merideth Wallace motioned to adjourn the meeting and Lindsay Casey seconded.