

**Tom Williams Elementary School  
School Organizational Team Minutes  
February 5, 2020  
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:01pm, on January 15, 2020. The meeting was held in the Library.

**1.0 Members present:** Carrie Reasbeck, Jaymi Clemens, Magdaline Teeters, Eloisa Garcia, Kelly Martino

**Members absent:** Letica Para, Merideth Wallace

**1.1 Approval of the Minutes:**

- Meeting dated January 15, 2020
- Motion: Jaymi Clemens      Second: Kelly Martino      Vote: Unanimous

**New Agenda Items 2.0:**

- 2.1 Budget (Strategic and Title)-** Carrie reviewed Strategic Budget with SOT and Jaymi reviewed the Title I Budget with SOT. We also discussed the increase of teachers due to CSR numbers, using funds to add additional teacher in 4<sup>th</sup> to keep class size down, and adding an additional strategist to support teachers.
- 2.2 School Performance Plan-** School performance plan was reviewed and approved upon.

**Old Agenda Items 3.0:**

- 3.1 Pennies for Patients Fund Raiser-** Dates for fundraiser are March 10-27
- 3.2 Reading Week Family Night-** The survey indicated there were not enough volunteers to have a family night in March.

**General Discussion 4.0:**

- 4.1 Agenda Planning:** Staffing updates; PISA update; Spring Carnival; Spring Family Picnic

**Information 5.0:**

- 5.1:** Next Meeting: March 11, 2020 at 3:00 pm in the TWES Library

**Public Comment Period 6.0:**

- No public comments

**Adjourn:** 3:33 pm

- Motion: Kelly Martino      Second: Eloisa Garcia