

**Tom Williams Elementary School
School Organizational Team Minutes
August 28, 2019
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:01 pm on August 28, 2019 (Motion: Kelly Martino; Second: Magdaline Teeters). The meeting was held in the Library.

Members present: Carrie Reasbeck, Jaymi Clemens, Magdaline Teeters, Kelly Martino

Members absent: Maria Gudino, Yvette Edwards

Approval of the Minutes:

- Meeting dated May 9, 2019
- Motion: Magdaline Teeters Second: Kelly Martino Vote: Unanimous

New Agenda Items 2.0:

- **2.1:** Title I Parent Family Engagement Plan input and discussion- Jaymi Clemens discussed the Title I plan
- **2.2:** SOT Annual Election Information- Carrie Reasbeck discussed the process for nominating SOT members for 2019-2020 school year.

Old Agenda Items 3.0:

General Discussion 4.0:

- **4.1:** Agenda Planning:
 - SOT ballots will be counted
 - Parking lot safety

Information 5.0:

- **5.1:** Next Meeting will be held September 18, 2019 at 3:00 pm in the TWES Library

Public Comment Period 6.0:

- No public comments

Adjourn: 3:14 pm

- Motion: Kelly Martino Second: Magdaline Teeters