

**Tom Williams Elementary School
School Organizational Team Minutes
Wednesday, March 17, 2021
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:00 pm, on February 17, 2021. The meeting was held via Google Meet.

1.0 Welcome & Roll Call

1.1 Approval of Minutes. Minutes were reviewed. Lindsey Casey motioned to approve and Eloisa Garcia seconded. Members Present: Lindsey Casey, Eloisa Garcia, Leticia Parra, Merideth Wallace, Jaymi Clemens. Members Absent: Carrie Reasbeck and Sonia Parra.

2.0 New Items

2.1 Testing: Testing will begin after Spring Break. Schedule TBD and we will go over more specific testing information at our meeting in April.

2.2 Face-to-Face Instruction: Face-to-Face Instruction for some students will begin on April 6. Staffing plan was distributed to teachers on Friday 3/13 and the rest of the specifics are still being worked on by administration so that they can send to staff prior to 4/6. We have been able to secure 1 substitute on special assignment that will be able to help with coverage as needed in the school building. We will also have CTT's available on campus.

3.0 Old Items

3.1 School Board Updates: New MOA's approved with regards to 5 days a week of face-to-face instruction, hybrid models for secondary, and stipends for substitutes

3.2 5th Grade Promotion Ceremony Update: Teachers planning ceremony inquired about whether the ceremony will still be virtual with the implementation of face-to-face instruction. At this time, it will remain mostly virtual due to the fact that the implementation guide from CCSD states that families may not be on campus yet for safety/health reasons. There will be a new promotion update at the next meeting.

3.3 Other Updates: Eloisa Garcia updated the team about the possibility of having Goodie Two Shoes and Eyecare for Kids opportunities for our students for the 2021-22 school year.

4.0 General Discussion

4.1 Agenda Planning: Items for future agenda include: Testing/SBAC updates; 5th Grade Promotion Ceremony; CCSD/School Board updates as needed

5.0 Information

5.1 Next Meeting: May 19, 2021

6.0 Public Comment Period (2 mins. per speaker maximum allotted)

No comments from the public were presented today

Lindsey Casey motioned to adjourn the meeting and Meredith Wallace seconded.