

**School Organizational Team  
Tom Williams Elementary School**

Tom Williams ES  
School Organizational Team Minutes  
January 10, 2017  
3:00 PM

The Tom Williams ES School Organizational Team meeting was called to order at 3:00 PM on January 10, 2017. The meeting was held at Tom Williams ES in portables 7 & 8.

Members present:

Jarod Stucki (CCEA representative)  
Luis Aguilera (parent representative)  
Nancy Martinez (parent representative)  
Maria Gudino (parent representative)  
Jennifer French (principal)

Members absent:

Teri Regan (CCEA representative)  
Magdaline Teeters (ESEA representative)

Also present:

Katie Pellegrino (assistant principal/minute taker)  
Daniel Trofholz (interpreter)

This was the first meeting, so there were not previous SOT minutes.

Agenda Items:

- Introductions
- Paperwork related to SOT meetings (agendas and minutes)
- Parliamentary Procedures explained
- Norms
- Function of SOT (ensure parents are informed and have a voice and co-create a Plan of Operation)

No new agenda items

### General Discussion

- Agenda Planning: Items for Future Agendas
  - School budgets
  - Data
  - Norms
    - How will we vote?
    - What happens if there is a tie?

### Information

- The next Tom Williams ES School Organizational Team meeting will be on Tuesday, January 17, 2017 at 3:00 PM in portables 7 & 8.

### Public Comment Period

- There was no public comment.

The meeting was adjourned at 4:20 PM.