

**Tom Williams Elementary School  
School Organizational Team Minutes  
March 21, 2017  
3:00 PM**

The Tom Williams School Organizational Team meeting was called to order at 3:00 on March 21, 2017. The meeting was held in the portable classroom 7/8.

**Members present:** Nancy Martinez, Magdaline Teeters, Phyllis Espiritu Regan, Jarod Stucki, Luis Aguilera, Maria Gudino

**Members absent:** Luis Aguilera

**Approval of the Minutes:**

- Meeting dated February 21, 2017
- Motion: Regan      Second:              Martinez              Vote: Unanimous

**New Agenda Items:**

- **Introductions/Review of SOT Norms:** New principal, Kristie Cole, introduced to the team and a review of the team's procedures/norms provided.
- **Public Comment Guide:** Reviewed and discussed Tom Williams public comment guide.  
Motion: Regan              Second: Stucki              Vote: Unanimous
  
- **School Plan of Operation:** Kristie Cole (Principal) provided an overview of the School Plan of Operation, including Title I Budget, Turnaround Zone Budget, Strategic Budget and School Performance Plan.  
Motion: Regan              Second: Martinez              Vote: Unanimous
  
- **SOT Professional Development:** Opportunity to attend training. Informational flier reviewed

**Old Items:**

- **Tom Williams 60<sup>th</sup> Anniversary Celebration:**
- **Drop-off, Dismissal & Parking**

**General Discussion:**

- **Agenda Planning: Items for Future Agendas**
  - No discussion

**Information:**

- **Next Meeting**  
April 4, 2017 at 3:30pm in portable classroom 7/8 at Tom Williams

**Public Comment Period:**

- No public comments presented

**Adjourn:** 4:30 pm

- Motion: Regan              Second: Stucki      Vote: Unanimous